

Latest arrangements on services of Transport Department's Licensing Offices

To align with the special work arrangement announced by the Government yesterday (February 13) to reduce social contacts and the risk of the spread of the novel coronavirus in the community, the Transport Department (TD) announced today (February 14) that Licensing Offices of the TD will continue to provide limited services to members of the public until further notice. Details are as follows:

Licensing Offices at Admiralty, Cheung Sha Wan, Kwun Tong and Sha Tin will continue to suspend walk-in counter services, but will process licensing applications submitted by applicants with scheduled appointments, by post or online (except for the direct issue of a full Hong Kong driving licence).

Applicants who have made an online appointment for renewal of a full driving licence/vehicle licence or an application for an international driving permit from February 17 to 21 can visit the Licensing Office concerned at the scheduled time. Applicants with an appointment made for the period from 9am to 10am should visit the Licensing Office concerned on the scheduled appointment day after 10am. To cater for service needs, the TD has increased the quota for online appointments for renewals of a full driving licence/vehicle licence or an application for international driving permit from February 17 to 21, and the period opened for appointment has been extended from two weeks to six weeks. The TD advised members of the public to submit applications after the TD's resumption of full services unless there are urgent needs.

Members of the public without prior bookings may submit applications by post or online, or via the drop-in boxes placed at each Licensing Office from 10am to 5pm from Monday to Friday. Those submitting an application by post or via drop-in box should put the completed application form, all necessary documents and the appropriate fee (by crossed cheque payable to either "The Government of the Hong Kong Special Administrative Region" or "The Government of the HKSAR") into an envelope. Original identity documents or cash must not be sent by post or drop-in box. Members of the public should submit applications to the relevant Licensing Office in accordance with the types of licensing services currently provided by them.

Under the limited service arrangements, the TD will as much as practicable accord priority to processing renewal applications for licences/permits for which the validity period has expired or is about to expire.

Upon receipt of the completed application form, all necessary documents and the appropriate fee, the TD will send out the licence/permit for which

application has been successful by registered mail as soon as practicable. If an application requires checking of an original identity document, or if necessary for other reasons, the TD will contact the applicant to make arrangements.

For enquiries, members of the public can contact Licensing Offices at the following numbers:

Hong Kong Licensing Office	2804 2636
Kowloon Licensing Office	2150 7728
Kwun Tong Licensing Office	2775 6835
Sha Tin Licensing Office	2606 1468

Furthermore, the TD's driving tests (Written Test and Road Test) and services for driving test appointments will continue to be suspended. The Vehicle Examination Centres will continue to provide vehicle examination services for vehicles with an appointment from Monday to Friday.

The Public Vehicles Unit, the Vehicle Records Office, the Driving Licence Records Office and the Driving Offence Points Office and the Cross Boundary Unit of the TD will continue to provide limited services under special work arrangements as implemented starting from February 10. For details, please refer to the press release (www.info.gov.hk/gia/general/202002/08/P2020020800543.htm) issued on February 8.

The TD apologises for any inconvenience caused to members of the public as it is unable to provide full services due to the novel coronavirus.