

# Latest arrangements for services of Official Receiver's Office

To align with the announcement by the Government yesterday (March 21) to provide essential, emergency and limited public services only starting from tomorrow (March 23) in order to reduce the risk of a large-scale outbreak of COVID-19 in the community, the Official Receiver's Office (ORO) announced today (March 22) that it will provide limited basic public services to members of the public from tomorrow until further notice as follows:

All offices of the ORO will be open between 9.30am and 12.30pm and between 2pm and 4pm from Monday to Friday. The office hours and arrangements for specific public services are as follows:

Service	Office hours	Address
Counter service (including public enquiry service) and shroff	9.30am to 12.30pm and 2pm to 4pm (Note: For payment of deposits on petitions for bankruptcy and winding-up proceedings, there is a quota of 25 each for the sessions of 9.30am to 12.30pm and 2pm to 4pm on a first-come, first-served basis. The quota is in addition to that for attestation with payment of deposit.)	10/F, High Block, Queensway Government Offices, 66 Queensway, Hong Kong
Attestation service	10am to noon and 2pm to 4pm (Note: There is a quota of 25 for each session, which will be allocated on a first-come, first-served basis and will allow attestation and payment of deposit.)	10/F, High Block, Queensway Government Offices, 66 Queensway, Hong Kong

The waiting and processing times for the services provided by the ORO may be longer as the provision of services is scaled down. The ORO will review the arrangements from time to time and make necessary adjustments where appropriate.

To achieve social distancing with a view to reducing the risk of the spread of the COVID-19 virus in the community, members of the public are encouraged to avoid going to the offices of the ORO as far as possible. For

the delivery of documents to the ORO, members of the public are encouraged to make use of the ORO's designated drop-in box on the Deck Floor of QG0, and to avoid going to its office on 10/F unless it is absolutely necessary. They can also make use of the electronic services of the ORO and contact the ORO by:

1. telephone (hotline number: 2867 2448);
2. email ([oroadmin@oro.gov.hk](mailto:oroadmin@oro.gov.hk)); or
3. fax (fax number: 3105 1814).

Members of the public who have appointments with the ORO will be notified of an alternative appointment date as soon as possible.

As for the meetings of creditors, meetings of contributories and adjournment thereof, creditors and contributories are recommended to lodge their proxy with the ORO by way of fax at 3105 1814 and avoid attending a meeting in person. The proxy forms can be accessed at the ORO's website ([www.oro.gov.hk/eng/pforms/pforms.htm](http://www.oro.gov.hk/eng/pforms/pforms.htm)). Members of the public are also advised not to attend such meetings unless it is absolutely necessary.

For any enquiries, please contact the ORO through its hotline at 2867 2448.