

Detailed guide: Publication scheme

Who we are and what we do

You can find our contact information on our [home page](#)

Roles and responsibilities

- You can find out about our roles and responsibilities [here](#)
- Our [Board and Executive Team](#)
- Our [organisation chart](#)

What we spend and how we spend it

Costs

- Information on our expenditure is held within our Report and Financial Statements
[RWM Report and Financial Statements Year Ended 31 March 2017](#)
(PDF, 9.06MB, 26 pages)
- Spend data – invoices paid to contractors and expenses paid to staff are below
[RWM Transactions April to Sept 2017](#)
(MS Excel Spreadsheet, 37.6KB)
- Our pay scales and grading structure are here
[RWM Roles and Salary Ranges Apr17](#)
(PDF, 298KB, 3 pages)

Procurement and tendering procedures

RWM follows the procedures that have been developed by NDA. All suppliers of goods and services to the RWM should familiarise themselves with our Terms and Conditions.

- [General Terms and Condition of Contract for Suppliers or Contractors](#)
- [General Terms and Conditions of Contract – Purchase of Goods and Services](#)
- [Information security responsibilities for contractors handling official documents outside NDA premises](#)
- [Contractors working in non-NDA locations](#)

- [Cyber Essentials in the NDA](#)
- Details of our approach to procurement can be found [here](#)
- Lists of contract opportunities and awards with details of value are available via [Contracts Finder](#)

What our priorities are and how we are doing

RWM's priorities

- [Corporate Strategy 2015 -2018](#)
- [Health, Safety, Security, Safeguards, Environment and Quality Strategy](#)
- [Science and Technology Programme](#)
- [Science and Technology Plan](#)
- [Geological Disposal Facility Issues Register](#)

How RWM is doing

- Our Report and Financial Statements (Year Ended 31 March 2017)
[RWM Report and Financial Statements Year Ended 31 March 2017](#)
(PDF, 9.06MB, 26 pages)
- Our Disposability assessment customer feedback is [here](#)

How we make decisions

The minutes of the RWM Board can be found [here](#)

Our policies and procedures

Policies and procedures for the provision of services and conduct of business:

You can find the following below.

- Information Governance Policy
[RWM Information Governance Policy](#)
(PDF, 159KB, 3 pages)
- Health, Safety, Security, Environmental and Quality Policy
[RWM Health, Safety, Security, Environmental and Quality \(HSSEQ\) Policy](#)
(PDF, 738KB, 4 pages)

RWM has adopted NDA's

- [Intellectual Property Policy](#)

Policies and procedures for the recruitment and employment of staff:

RWM has adopted NDA's

- [Equal Opportunities, Harassment, Discrimination and Diversity Policy](#)
- [Anti-Fraud, Bribery and Corruption Policy](#)

You can find the following policies below:

- Health, Safety, Security and Environmental Policy and Quality Policy
[RWM Health, Safety, Security, Environmental and Quality \(HSSEQ\) Policy](#)
(PDF, 738KB, 4 pages)
- Travel and Expenses Policy
[RWM Travel and Expenses Policy](#)
(PDF, 137KB, 11 pages)
- Whistleblowing Policy
[RWM Whistleblowing Policy](#)
(PDF, 70.6KB, 3 pages)

Policies and procedures for customer service

You can find the following policies below:

- Complaints Handling Procedure
[RWM Customer Complaints Policy](#)
(PDF, 286KB, 5 pages)
- Processing Requests for Information Procedure
[RWM Processing requests for information](#)
(PDF, 901KB, 14 pages)
- Internal Review of Information Request Complaints Procedure
[RWM Internal Review of Information Request Complaints](#)
(PDF, 492KB, 10 pages)
- Whistleblowing Policy
[RWM Whistleblowing Policy](#)
(PDF, 70.6KB, 3 pages)

Policies and procedures for records management and personal data:

You can find the following policies below:

- Information Governance Policy
[RWM Information Governance Policy](#)
(PDF, 159KB, 3 pages)
- RWM Information Asset Register
[RWM Information Asset Register November 2017](#)
(PDF, 320KB, 6 pages)

Lists and registers

- [Register of gifts and hospitality](#)

The following can be found below:

- Register of Directors' interests
[Register of RWM Directors' Interests July 2017](#)
(PDF, 74.3KB, 2 pages)
- RWM Information Asset Register
[RWM Information Asset Register November 2017](#)
(PDF, 320KB, 6 pages)

Our Freedom Of Information request releases are below:

[20140009 EIR Response to Inventory Request](#)
(PDF, 462KB, 2 pages)

[20150017 FOI Email Response to Nirex and RWM Staff Query](#)
(PDF, 229KB, 1 page)

[20160022 FOIA Response on RWM Staff Salaries](#)
(PDF, 282KB, 1 page)

The services we offer

- You can find out about our work with radioactive waste producers [here](#)
- Our recent announcements can be found [here](#)

Notice: BB5 5TX, Silverwoods Waste Management Ltd: environmental permit application advertisement

The Environment Agency consults the public on certain applications for waste operations, mining waste operations, installations, water discharge and groundwater activities. The arrangements are explained in its [Public Participation Statement](#)

These notices explain:

- what the application is about
- how you can view the application documents
- when you need to comment by

The Environment Agency will decide:

- whether to grant or refuse the application
- what conditions to include in the permit (if granted)

Notice: TS21 1NF, Mr David Hewitson, Mrs Gertrude Hewitson and Mr Richard Hewitson: environmental permit application advertisement

The Environment Agency consults the public on certain applications for waste operations, mining waste operations, installations, water discharge and groundwater activities. The arrangements are explained in its [Public Participation Statement](#)

These notices explain:

- what the application is about
- how you can view the application documents
- when you need to comment by

The Environment Agency will decide:

- whether to grant or refuse the application
 - what conditions to include in the permit (if granted)
-

Notice: DN14 9AE, Richard Thompson: environmental permit application advertisement

The Environment Agency consults the public on certain applications for waste operations, mining waste operations, installations, water discharge and groundwater activities. The arrangements are explained in its [Public Participation Statement](#)

These notices explain:

- what the application is about
- how you can view the application documents
- when you need to comment by

The Environment Agency will decide:

- whether to grant or refuse the application
 - what conditions to include in the permit (if granted)
-

Press release: Youngsters help give fishery a boost

The Environment Agency has released 1,500 fish into a recently re-established fishery this week to give stocks a pre-Christmas boost and encourage angling.

Lockwood Beck reservoir, south of Guisborough, opened earlier this year to coarse anglers and they've since been catching fish such as roach and perch.

Now the Environment Agency has stocked bream, tench and crucian carp to provide more variety for anglers and encourage participation at the fishery.

The fish have all been bred at the Environment Agency's fish farm near Calverton, which is solely funded by rod licence money.



The Environment Agency's Phil Rippon with Ali Jamaliour and John Speight.

Young anglers help stocking

To mark the fish stocking on Tuesday a group of young anglers from Eastern Ravens Trust in Stockton-on-Tees received expert angling tuition from the Angling Trust and had the opportunity to see the new fish being released into the reservoir.

Eastern Ravens Trust is a registered charity based in the Community Zone, North Shore Academy, which provides open access youth activities to young people aged 10-18 in the most deprived ward in the borough alongside supporting isolated and disadvantaged children, young people and families.

The owners of the reservoir, Northumbrian Water Ltd, provided support on the day and are committed to providing the venue in the future for organised coaching events for anglers aged under 16.



Jack Canham with the fish he caught during the event.

Happy with the development

Phil Rippon, Fisheries Technical Specialist from the Environment Agency in the North East, said:

We are happy to help with the development of Lockwood Beck fishery, working with the Angling Trust and Northumbrian Water to encourage more participation in angling.

The reservoir is an excellent venue for future coaching events as well as providing a resource for local anglers. The fish provided by us will help to support the fish stocks and provide a more interesting variety of species.



The Angling Trust's David Munt with Amie James.

Great news for fishing

Don Coe, Leisure Operations Manager at Northumbrian Water, added:

This is a fantastic way to get young people interested in fishing and we're very pleased to be supporting the Angling Trust with their activity.

Also, the stocking carried out by the Environment Agency will also enhance the appeal of Lockwood Beck for anglers of all ages and experience, so this is great news for fishing in the area.

Angling is a great way for everyone to keep healthy and enjoy the natural environment. All rod licence income is used to find work to protect and improve fish stocks and fisheries.

Anyone who wants to go fishing needs to buy a rod licence. A full annual licence costs £30 (short term and some concessionary licences are also available) and are available online at <https://www.gov.uk/fishing-licences/buy-a-fishing-licence>

[Youngsters help give reservoir a fish stocks boost](#)